

## NETHER WYRESDALE PARISH COUNCIL

### Minutes for the PC meeting of 27<sup>th</sup> June 2024, 7.30PM @ Scorton Chapel

**Present: Cllrs Collinson, Elliott, Gledhill, Thompson, Atkinson and Stephen, the clerk and 2 members of the public**

1. Apologies:

**Wyre Cllr Charlotte Walker**

2. Declarations of Interest:

**None**

3. Minutes from last meeting:

**The AGM and ordinary minutes were signed as a correct record.**

4. Police report:

The clerk stated that Wyre Cllr Charlotte Walker had attended the Forton PC meeting and the police were in attendance. They seemed unaware of when the NWPC meeting was therefore, she gave them the date. The clerk confirmed that she had previously sent a list of meeting dates to Sgt Elliot Jones.

Resolved: That the clerk ask Sgt Jones to attend the next meeting. Also see item 5 SpID.

5. Matters arising (from previous meeting/s):

**Tree planting (Church field)**

Cllr Gledhill stated that there is no further update. A meeting is planned to discuss the development of the field which will include planting, one Thursday (date not arranged yet). Cllr Gledhill has been invited and he will attend on behalf of the PC. To be discussed at the next meeting.

**SpID**

Cllr Gledhill stated that he would like to ask Sgt Jones about funding for the SpID and requested the clerk to ask him to make contact to discuss. He asked her to give Sgt Jones his phone number.

Regarding the "Slow Down Save Lives" posters, he has made 10 so far. PC discussed positioning which includes near the gateway signs and 2 on Station Lane.

Resolved: That Cllr Gledhill places signs in locations agreed.

### **Bin Emptying (top of Snowhill Lane)**

The clerk reported the response from Alison Boden on 24<sup>th</sup> May confirming that WC ranger team normally empty this bin as part of their rural patrol often on a Saturday.

### **20/00182/FUL WC Planning Enforcement**

The clerk reported the further response in relation to Enforcement (24<sup>th</sup> May) about the misleading signage (directing traffic to the left when it is two way). It has been confirmed that Highways has no powers of enforcement on private land and the landowner does not have authority to place signage within the public highway. Enforcement has agreed to have a look the next time they are in the village (can't say when). They have also requested a photograph of the sign.

Resolved: That Cllr Elliott will send a photo to the clerk.

### **21/00757/FUL WC Planning Enforcement**

The clerk reported the further response from Wyre Council's enforcement team on 24<sup>th</sup> May confirming (in response to the PC's comment that they would have expected a retrospective plan to have been submitted prior to it recommencing), that in this case that's not the way it works. The householder had already been investigated, advised and warned re the use of the two converted 'rooms' above the garage. Enforcement has been assured that they were for use as independent living by family members only and therefore ancillary to the main dwelling house. On that basis the enforcement enquiry was closed.

Utilizing the building for AirBnB accommodation was expressly prohibited by conditions imposed by his planning permission.

It is Enforcement's understanding that a new planning application seeking to vary those conditions will be received in the not too distant future but in the meantime, there is now a legal document requiring the cessation of all business activities at the building in question.

The clerk confirmed that a planning application has now been received. See item 10.

### **Flooding Long Lane (near junction of Cleveley Bank Lane)**

The clerk reported the response from Highways as per appendix 2.

It was confirmed that the issue has not been sorted out.

Resolved: That Cllr Thompson send the clerk an image so a further email can be sent to Highways.

### **Gubberford Lane & Station Lane request for resurface**

The clerk reported the response from Highways regarding timescales as per appendix 2.

### **Burst pipes/leaks**

The clerk reported the response from Highways/UU on 6<sup>th</sup> June further to the request for a report on leaks. See appendix 3.

## **Lancashire Community Orchard Grant**

Cllr Elliott has not progressed further yet. To be discussed at the next meeting.

## **Highways contact point**

The clerk reported the response from Highways (Simon Littler) on 24<sup>th</sup> May which confirms that he is happy to be the contact for Streetworks i.e utility works, co-ordination of all highway works, Road Closures, etc. Wider highways issues need to be sent to Highways in the usual way.

The PC agreed that they would like to understand the structure of the Highway's lead officers to establish who deals with a particular area so they can have a contact point for the wider issues.

Resolved: That the clerk should respond to Simon Littler and copy in Lancashire County Cllr Shaun Turner to get clarity on the structure of the Highway's lead officers with a view to getting a contact point for general Highway's issues.

## **Traffic management**

The PC will discuss at the next meeting.

## 6. Open forum:

### **Wildflowers Gubberford Lane**

Further to comments received by a member of the public, the clerk confirmed that the response was sent on 5<sup>th</sup> June. This has been followed by a second email to which Cllr Collinson formulated a second response.

Resolved: That the clerk should send the second response to the member of the public.

### **Hedge Station Lane**

A member of the public stated that this is overgrown and obstructing the footpath.

Resolved: That the clerk should contact Wyresdale Anglers to request that the hedge is cut.

### **Vehicles Gubberford Lane**

A member of the public stated that cars are obstructing the footpath.

The PC acknowledged and discussed concerns.

## 7. Playing field:

### **Accessible charitable funding**

The PC will discuss charitable foundations of big organizations (such as United Utilities) following further research. To be put on the next agenda.

8. Correspondence/circulated items:

Refer appendix 1.

9. Borough Council & Lancashire County Council matters:

Wyre Cllr Charlotte Walker reported to the clerk prior to the meeting (see item 4) and also asked whether the PC have any comments about an application that is coming up for discussion again.

The clerk stated that she had agreed to send an email with details but this has not yet been received. The only application that fits the description is 24/00054/FULMAJ for 9 holiday lodges @ Brook Lodge, Oakenclough Rd.

Resolved: That the PC has no further comments.

10. Planning:

<b>Application number</b>	<b>Description</b>	<b>Resolved PC comments</b>
<b>24/00375/FUL</b>	Replacement roof including new front and rear dormers, demolition of existing single-storey rear extensions and replacement rear walls @ Fellside The Square Scorton	<b>It is understood that this application has recently been withdrawn.</b>
<b>24/00447/FUL</b>	Retrospective change of use of first floor above garage from ancillary (C3) to holiday accommodation (C1) and siting of external staircase @ Snowhill House Snowhill Lane Nether Wyresdale	<b>The Parish Council has not objected to this plan however, they would like clarification on the reason for the initial restriction.</b>

11. Decision notices(status):

<b>Application number</b>	<b>Description</b>	<b>Decision</b>
<b>23/01218/FUL</b>	Erection of a stand-alone modular building to provide additional classroom facilities and associated works @ Scorton C Of E School Snowhill Lane	<b>Permitted</b>
<b>24/00159/LMAJ</b>	Proposed erection of a private stables following demolition of existing Buildings @ Broadfall, Gubberford Lane Scorton	<b>Refused</b>

<b>23/00438/DIS</b>	Of details reserved by conditions 4 (Desk Study), 5 (Drainage Scheme), 6 (Landscape and Habitat Creation Scheme), 12 (Access Plan with PROW Indicated), 13 (Parking Plan), 14 (Bat License), 19 (EVCP Plan) 20 -(Visitor Information Pack) and 21 (Lighting Plan) on planning permission 23/00438/FULMAJ	<b>Accepted</b>
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12. Highways:

**Cattle grid Harrisend Fell (Bleasdale end)**

Cllr Atkinson stated that this is full of stones.

Resolved: That Cllr Atkinson send the clerk the email trail and images so an email can be sent to Highways.

13. Lengthsman:

**Jobs undertaken**

The clerk circulated the latest info via email. Timesheet received upon request.

**Jobs to be done**

Discussed. Cllr Collinson will inform him of job to be undertaken.

Resolved: That the lengthsman should strim the PROW footpath off Long Lane

**Lengthsman hours 2025/26**

The PC discussed any changes to hours or hourly rate.

Resolved: That there be no increases for 2025-26.

**PROW scheme 2024-25**

The clerk provided update from LCC on 17<sup>th</sup> June which states that both payments have been paid (£500 PROW plus £300 Biodiversity grants) £800.

14. Village Hall:

**No Update**

## 15. Finance:

### **account update**

The clerk confirmed the balance at 4<sup>th</sup> June - **£46,714.99.**

Items for payment:

**Lengthsman invoice May - £879.79** (including petrol £35.85, plants £127.92 & gate Mill.Way £36.02)

**Lengthsman grass cutting invoice May (x 2) - £160.00**

**Lengthsman Mower repairs - £180.00**

**Cllr Collinson paint & masking tape for Bikes and Barrows store - £32.64**

**Cllr Collinson gift for litter picker - £23.69**

**Clerk gift for accountant (per parish) - £6.00**

First 5 signed cheques given to Cllr Collinson.

Resolved: That the above payments are approved and paid.

Items discussed:

### **Notice board**

Cllr Thompson circulated a notice board which is 20CM smaller than current one. This will cost approx. £1760.00.

Resolved: That this notice board be purchased and a cheque signed.  
Arrangements will be made to pay Cllr Thompson prior to the next meeting.

### **Clerk's salary review 2025-26**

PC discussed increasing clerk hourly rate to £14 per hour.

Resolved: No objection. The clerk will submit details with a breakdown for the precept meeting in November.

### **Allowance for future election costs**

PC discussed the potential cost (£4000).

Resolved: That in 2027, the clerk should contact Wyre Council to find out who is standing to establish if the election is contested, then the PC will consider who wishes to withdraw if applicable.

### **Bikes and Barrows fund**

The PC discussed with the member of the public present who is a signatory on both this and the Scorton Methodist Chapel accounts.

Resolved: That the remaining B & B monies (£1036.95 in April) are to be transferred to the Scorton Methodist Chapel account to support future community funding projects.

16. Health & Safety:

**No health and safety concerns raised.**

17. Points of interest:

**PC meeting dates 2025**

PC discussed and approved dates.

Resolved: The following dates were agreed: **January 30<sup>th</sup>, March 6<sup>th</sup>, May 8<sup>th</sup> (includes AGM), June 26<sup>th</sup>, Sept 25<sup>th</sup>, Oct 23<sup>rd</sup> & Nov 27<sup>th</sup> (PRECEPT)**

18. Date of next meeting: **5<sup>th</sup> Sept 2024**

**As there was no further business, the meeting concluded @ 8.55PM**

## **APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**LCC – Rd closure Tithebarn Lane 7/5**

**LCC – Trading Standards Consumer alerts May & June**

**WC – Portfolio holder decisions agenda 14/5 link**

**Rural Services Network (RSN) – Rural bulletin 14/5, 21/5, 29/5, 4/6**

**WC – Council agenda & minutes 16/5 link**

**WC – Planning minutes 1/5 link**

**RSN – Rural Funding Digest May**

**LALC – Training sessions via zoom**

**WC – Press release: Green waste collection service**

**LALC – Wyre Area committee 24/4 minutes link**

**WC – Portfolio holder decisions x 4 14/5 links**

**WC – Wyre Local Plan issues and options planning ambassador briefing**

**WC – Portfolio holder decisions agenda 23/5 link**

**LCC – Lancashire Community Orchard Grant**

**WC – Licensing agenda & minutes 28/5 link**

**Ron Bailey – Safety of lithium ion batteries (& E-Bikes and Scooters)**

**LALC – Surveys**

**WC – Planning Policy Newsletter (May)**

**WC – Cancellation of Wyre Local Plan & issues and options consultation**

**WC – Portfolio holder decisions x 2 23/5 links**

**WC – Cabinet agenda & minutes 5/6 link**

**WC – Planning agenda and supplement 5/6 links**

**Garstang Town Council – Ceremony marking 80 years since D-Day landings**

**E S Playparks – Playground info**



**LCC – Bus service changes June**

**UKSPF – Wyre UK shared prosperity fund newsletter**

**WC - Portfolio holder decisions agenda 6/6 link & decisions x 2**

**WC – Overview & Scrutiny agenda and supplement 10/6 links**

**WC – Flood Forum teams meeting info**

**WC – Household Support Fund**

**WC – Items published 3/6 links**

**WC – Audit and Standards agenda and supplement 11/6 link**

**WC – Schedule of executive decisions 3/6**

**LCC – County Service to commemorate 80<sup>th</sup> anniversary of D- Day**

## **APPENDIX 2**

### **Highways response 28<sup>th</sup> May re various highway matters:**

Thank you for your further email dated 24 May 2024 raising three concerns in Nether Wyresdale.

We acknowledge your comments in relation to future bridge repairs on Tithebarn Lane and would seek to assure you that all repairs are completed in accordance with safety standards.

In relation to Gubberford Lane and Station Lane, as you may be aware, we conduct video surveys each year to help compile our annual resurfacing programme. We consider a number of factors when doing so. These include: the asset's strategic importance, the number of reported defects, the volume and speed of traffic, and its proximity to major utilities (such as hospitals). We repeat these assessments each year to capture any ongoing deterioration. This helps ensure we only put forward the most deserving schemes.

Whilst I am unable to provide a timescale for when either road would be included in a resurfacing scheme, both will be assessed as part of our work to create the 2025/26 Capital Resurfacing Programme. In the meantime, should you identify any specific defects, I would urge you to report these via the Love Clean Streets App. You can find the app by searching for 'Love Clean Streets' on the [Apple Store](#) or the [Google Play Store](#).

Finally, in relation to the drainage concerns on Long Lane. According to our records, all drainage issues were resolved following the work completed on 4 April 2024. Since then we have had no other concerns related to drainage raised at this location. Should you believe a further issue has now been identified, I would kindly as you also report this via the Love Clean Streets app, alternatively, please provide a What3Words reference to enable officers to consider the specific location of concern.

Yours sincerely

**Laura Barlow (She/Her)**  
Highways District Lead Officer  
Highways District Lead Team  
Highways Operations and Design  
Highways and Transport  
Lancashire County Council  
T: 0300 123 6780

### **APPENDIX 3**

#### **Unities Utilities response 6<sup>th</sup> June:**

**Our ref:** 05796939 / INS-05802277

Thank you for taking my call today. As discussed, I have had a response from the Customer Manager for the area in relation to Scorton Village. Please see below:

We are aware of the water supply issues to the east of Scorton village.

Due to undulating land, we are having to provide water to properties ranging from 40m above sea level to 115m above sea level.

This presents us challenges around pressure management particularly at the lowest points in the network where pressure will be at its highest resulting in the leaks and bursts.

We are looking into creating smaller pressure managed areas to mitigate the above but this will be on the condition of business approval and funding being made available.

I do hope this information has helped with your query. If you require any further information please call us on 0345 672 3723.